



NOVEMBER 20, 2023

# COMMUNITY AND INDIGENOUS ENGAGEMENT PLAN

ARNPRIOR BESS

Arnprior BESS Limited Partnership



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# 1 Introduction

Arnprior BESS Limited Partnership (the “Proponent”) a controlled subsidiary of PR Development LP (the “Qualified Applicant”, an affiliate of Potentia Renewables Inc.) is initiating a Class Environmental Assessment for Minor Transmission Facilities (“Class EA”) to construct the Arnprior Battery Energy Storage Project (“Arnprior BESS” or the “Project”) in the City of Ottawa. Arnprior BESS is designed with the intention of addressing the growing electricity needs of eastern Ontario.

The proposed Project is a lithium-ion battery energy storage facility sized to provide up to 50 MW over four hours, (200 Megawatt-hours). It occupies approximately 5 acres of land located on the northeast side of ON-17, just north of Galetta Sideroad. The Project is subject to the Class EA in accordance with the Ontario *Environmental Assessment Act*.

The Project will be participating in the 2023 Independent Electricity System Operators (“IESO”) Long-Term Request for Proposal (“IESO LT1 RFP”). Arnprior BESS is designed with the intention of addressing the growing electricity needs of eastern Ontario. The IESO is forecasting a need for 4,000 MW by 2023 and is in the process of administering various procurement programs to address this need.

This Community and Indigenous Engagement Plan (“Engagement Plan”) has been designed to provide structured and proactive consultation and engagement with stakeholders throughout the Project’s development. To date, we have sent out mail to all landowners near the project location (via registered mail), describing the Project and inviting them to a public meeting to learn more. We have also put out ads in the local newspaper informing residents of the Project and the public meeting. The meeting was held on Thursday November 9<sup>th</sup> in Fitzroy Harbour Hall. The Project Team will continue to engage and consult with stakeholders as outlined in this Engagement Plan. We recognize that stakeholder input is an integral component of a successful project, and this Engagement Plan will be carried out with respect for stakeholders’ culture and values.

If the Project is selected as a contract recipient of the IESO’s Long-Term Request for Proposals (LT1 RFP) then this Engagement Plan will be updated to include additional consultation and engagement activities for the Project Team to undertake during the construction, operation, and decommissioning phase of the Project.

## 2 Engagement Purpose and Goals

The purpose of this Engagement Plan is to identify the plans and methods to engage potentially affected stakeholders, provide them with information about the Project, and facilitate transparent and ongoing communications between stakeholders and the Project Team. Specifically, this Engagement Plan aims to achieve the following goals:

1. Identify and involve stakeholders early in Project planning, including understanding their local knowledge.
2. Understand the stakeholder views, concerns, interests, and expectations.
3. Provide relevant, accurate and consistent information about the Project to the stakeholders.
4. Provide opportunities for stakeholders to ask questions, give suggestions, and raise issues and/or concerns related to the Project.
5. Adequately address and follow up on the questions, issues and/or concerns raised about the Project within a reasonable time period.
6. Notify stakeholders of upcoming Project consultation activities, such as open houses or public community meetings.
7. Facilitate transparent dialogue with the stakeholders.
8. Document the input received from participants, how the Project Team responded, and how the input was considered in the Project.

This Engagement Plan follows the engagement requirements as outlined in the IESO Document [Community Engagement Requirements - LT1PF-CE200](#).

### 3 Stakeholder Identification

The Project Team has identified the following stakeholders to be engaged through the Engagement Plan:

- Residents and/or businesses of the local community, located within a 2-kilometre (“km”) radius of the Project area as shown in Appendix B (collectively, the “Local Community”).
- Owners of property located adjacent to the boundaries of the Project property identified in Appendix C (collectively, the “Adjacent Landowners”).
- The Municipality within which the Project is located: The City of Ottawa (the “Local Municipality”).
- Agencies that govern the approval process, including applicable federal, provincial, and municipal governments (collectively, the “Agencies”).
- Indigenous communities of proximity to the Project and any other interested Indigenous communities that express an interest.
- Other individuals or parties, not already identified above, that identify an interest in the Project who/that will be directly impacted by the Project.

Initial consultations helped to identify and create this list of stakeholders, which follows the requirements outlined in the LT1 RFP. Names and addresses of the Local Community and Adjacent Landowners have been redacted to protect their privacy.

## 4 Consultation Activity Plan

This Engagement Plan includes several methods of communication for actively engaging and consulting with stakeholders, disseminating Project information, and collecting comments, concerns, and questions from interested parties. This Engagement Plan is for the development stage, and the Project Team will adjust the approach and activities appropriately when the Project moves into the construction, operation, and decommissioning stages.

### 4.1 Consultation to Date

PR Development Limited has been conducting consultation for the Project since September 2023. The following consultation activities have taken place:

- Distributed a notice for the open house on November 9<sup>th</sup>, 2023, to adjacent landowners (via registered mail) which provided information on the Project name, location, proposed technology specifications, development timeline, a tentative project schedule, and a preliminary plan for community consultation and engagement.
- Posted a notice in the local digital newspaper, The Millstone, for the November open house.
- Posted preliminary Project information and contact information on the Arnprior BESS websites ([www.arnpriorbess.ca](http://www.arnpriorbess.ca)).
- Conducted an open house style community meeting.

### 4.2 Project Notifications

Prior to the Project's second public community meeting (a date has yet to be set), the Project Team will send a notice via physical mail or electronic mail (email) to inform stakeholders of the date, time, location, and purpose of the upcoming community meeting. The mailing (physical or email) will include the same 2 km radius, adjacent landowners, those that requested to be added to the distribution list, and the Local Municipality. Relevant Agencies and Indigenous communities will receive electronic notification (email) of the upcoming community meeting.

A notice of upcoming community meetings will be posted in a local newspaper, The Millstone, and our website prior to the date of the meeting to inform any interested parties who are not already included in the stakeholder list.

### 4.3 Public Community Meeting

A public community meeting was held for the Project on November 9<sup>th</sup>, 2023, at a local venue, the Fitzroy Harbour Hall, to present information on the Project. The community meeting offered an opportunity for stakeholders and any other interested parties to meet the Project Team in person, ask questions, seek details on the project, and provide feedback. Display boards provided the following key information:

- Project identity and legal name.
- Contact information.
- The Project name, nameplate capacity and storage technology.
- A scale map showing the boundaries of the Project Site, location of the Connection Point and

- approximate location of the Connection Line.
- Community benefits.
- Development timeline and Project schedule.

The Project Team was available at the meeting to listen to questions and feedback from participants and answer questions. A presentation was provided during the open house with a period for questions and answers available for all meeting participants. The questions, answers, and feedback gathered at the meeting will be documented in the summary of meeting minutes, which we will endeavor to post on the Project website within two (2) weeks of the meeting. Public comment forms will be available for stakeholders to fill out at or after the meeting and returned to the Project Team by email, mail, or collected at the meeting.

Questions and answers received throughout the Project's development will be recorded and tracked in a consultation log, which will be made available on the Project website. Development of the Project will take into consideration the comments and feedback received from the stakeholders and interested parties.

#### 4.4 Project Website

A Project website has been created to share information and updates with stakeholders and any interested parties: [www.arnpriorbess.ca](http://www.arnpriorbess.ca). The website includes the following information:

- Project Name.
- Nameplate Capacity and storage technology.
- Project legal name and contact information.
- A scale map showing the boundaries of the Project Site, location of the Connection Point and the Connection Line.
- A description of public engagement activities and opportunities for the public in relation to the Project.
- Minutes from public meetings as they become available.

The Project website will be maintained and consistently updated throughout the LT1 RFP process. All the relevant information and documents will be posted on the website as per Section 2.1 (f) of the IESO LT1 RFP (Appendix C) until the IESO has announced the contract winner.

#### Consultation with Agencies and the Local Municipality

Arnprior BESS Limited Partnership will consult with relevant Agencies, the Local Municipality, and elected officials and will continue to do so throughout and beyond Project development to ensure regulatory compliance and provide updates on the applicable permitting process(es).

As we progress through the Class Environmental Assessment for Minor Transmission Facilities ("Class EA"), the Project Team will continue to engage and consult with the Local Municipality and other relevant Agencies. Through consultation, Agencies and the Local Municipality will have a chance to ask questions about the Project and propose changes. The Project Team will consider all requests and

suggestions in project planning and will abide by all municipal by-laws and regulatory requirements.

#### 4.5 Indigenous Community Consultation

The Project is located on and surrounded by private land and within the traditional lands of the Algonquins of Pikawakanagan. Arnprior BESS Limited Partnership will consult with the Indigenous community regarding the Project in general and archeological and environmental works within the Project site. The Project Team will continue to carry out the consultation and engagement activities with the identified Indigenous community and provide updates throughout Project development.

A notice for the upcoming community meetings and commencement of the Class EA will be sent to the Indigenous community via electronic mail, including the Project website address and contact information should the communities wish to provide any questions, comments, or feedback.

The Project Team may engage in consultation with additional Indigenous communities based upon identification of interested Indigenous communities by the Ministry of Energy through the Class EA process. The Project Team recognizes the importance of engaging relevant Indigenous communities early in the development process and we strive to always communicate and consult in a clear, timely and respectful manner.



## 5 Communications Tracker, Issues and Grievance Management

The Project Team encourages and welcomes communication from interested parties early in the Project's planning process and throughout its life. We believe that any issues and concerns should be addressed with diligence and that maintaining a strong relationship with the stakeholders is essential to the success of any Project.

As detailed in Section 4 above, the Project Team has been and will continue to track communications with stakeholders and any interested parties in a consultation log. For each inquiry, issue, concern, request, complaint, comment, or other type of communication, the information documented will include:

- Times and dates.
- Communication method (i.e., via email, regular mail, telephone call, in person).
- Name(s) and contact information (email, phone, or address) of person(s) involved, where provided.
- The inquiry, issue, concern, request, complaint, or comment.
- The Project Team's response and, if applicable, action taken to resolve the issue.
- Follow-up communications or additional actions (if required).

All interested parties are welcome to communicate with the Project Team at any point in the Project's development. The Project Team is committed to addressing any inquiries, issues, concerns, requests, complaints or comments and the consultation log will demonstrate how these have been considered in project planning and operations.

To respect the privacy of those providing comments and inquiries, consultation logs may be redacted to remove personal information.

Appendix A: Section 2.1 (f) of the Independent Electricity System  
Operator (“IESO”) 2023 Long-Term Request for Proposals (“LT1 RFP”)

nameplate rating (MVA) or, in the case of an Eligible Expansion, incremental nameplate capacity (MVA), of the equipment that is proposed to be connected in respect of the Long-Term Reliability Project as assessed and documented in the Deliverability Test results.

- (f) Community and Indigenous Engagement
- (i) The Proponent shall have a community and Indigenous engagement plan in respect of the Long-Term Reliability Project which meets all of the following requirements (the “**Community and Indigenous Engagement Plan**”):
- (A) the Community and Indigenous Engagement Plan requires the creation of a Project Website and posting of the following documents on such Project Website until such time as the Proponent is notified of the outcome of this LT1-RFP in relation to the Proposal pursuant to Section 3.7:
- I. name, Nameplate Capacity and generating or storage technology of the Long-Term Reliability Project, the legal name and contact information of the Proponent, a scale map showing the boundaries of the Project Site, location of the Connection Point and the Connection Line and a description of public engagement activities and opportunities for the public in relation to the Long-Term Reliability Project, which must include at least one (1) public community meeting pursuant to Section 2.1(f)(i)(B);
  - II. the notice of one or more public community meetings described in Section 2.1(f)(i)(B) which must be posted at least fifteen (15) days prior to the date of such public community meeting; and
  - III. a copy or summary of the minutes of each public community meeting as described in Section 2.1(f)(i)(B); and
- (B) the Community and Indigenous Engagement Plan shall incorporate at least one (1) public community meeting to discuss the Long-Term Reliability Project with members of the public at large, which must be held, in person or virtually,

prior to the Proposal Submission Deadline, but no earlier than February 17, 2023. The public community meeting must, at a minimum, be a meeting available to members of the public at large, collectively (and not, for certainty in designated one-on-one meetings between the Proponent and individual community stakeholders). The minutes of the public community meeting must document that the public community meeting included:

- I. a description and display of: (1) the legal name and contact information of the Proponent; (2) the name, Nameplate Capacity and generating or storage technology of the Long-Term Reliability Project; and (3) a scale map showing the boundaries of the Project Site, location of the Connection Point and approximate location of the Connection Line; and
  - II. a question-and-answer opportunity where members of the public have an opportunity to ask questions to the Proponent in a manner accessible to all other members of the public attending the meeting.
- (ii) The Proponent shall, at least fifteen (15) days prior to the date of the public community meeting identified in Section 2.1(f)(i)(B), deliver a notice of such public community meeting by means of an electronic mail, registered mail or courier in accordance with the Prescribed Form: Community Engagement Requirements:
- (A) to each owner or occupant of Property located adjacent to the boundaries of the Properties that, in whole or in part, constitute the Project Site;
  - (B) if the Project Site is located in whole or in part on lands subject to the authority of one or more Local Municipalities, to the chief administrative officer (or equivalent) of each Local Municipality; and
  - (C) if the Project Site is located in whole or in part on Indigenous Lands, to each local Indigenous Community corresponding to the Indigenous Lands on which the Project Site is located in whole or in part.

Appendix B: Contact List for Local Community

We are in the process of collecting the names and addresses of all residents within a 2km radius of the project. This Appendix will be updated once the information is available.

## Appendix C: Contact List for Adjacent Landowners

Name	Mailing Address	Civic Address
	5068 Highway 17 Arnprior ON K7S 3G7	5068 HIGHWAY 17, OTTAWA
	5068 Highway 17 Arnprior ON K7S 3G7	5068 Highway 17, Ottawa
	4559 Woodkilton Rd Woodlawn ON K0A 3M0	Machardy Rd, Ottawa, ON K7S 3G7
	4559 Woodkilton Rd Woodlawn ON K0A 3M0	Machardy Rd, Ottawa, ON K7S 3G7
	4879 Mohr Rd RR1 Arnprior ON K7S 3G7	4879-4881 Mohrs Rd, Arnprior, ON K7S 3G7
	C/O Cavanagh Construction RR 2 Ashton ON K0A1B0	4920 Highway 17, Ottawa
	4940 Highway 17 RR 1 Arnprior ON K7S 3G7	4940 HWY 17, OTTAWA, K7S3G7
	4920 Highway 17 RR 1 Arnprior ON K7S 3G7	4920 HWY 17, OTTAWA
	PO Box 4300 Markham ON L3R 5Z5 Real Estate 185 Clegg Road, Markham Ontario, Canada L6G 1B7	4490 Hwy #17, Ottawa
	PO Box 4300 Markham ON L3R 5Z5 Real Estate 185 Clegg Road, Markham Ontario, Canada L6G 1B7	4490 Hwy #17, Ottawa
	4123 Hanson Side Rd RR 4 Pakenham ON K0A 2X0	4923 HIGHWAY 17 R.R.#1, OTTAWA
	5068 Highway 17 Arnprior ON K7S 3G7	5093 Highway 17, Ottawa
	150 6th Ave SW Calgary AB T2P 3E3	4980 Upper Dwyer Hill, Ottawa